



<https://www.parentpay.com/>

What does ParentPay do?

- enables you to pay for school lunches (£2.30 per day, KS2 only) and Little Acorns (Before & After School Club).
- enables you to pay for other items such as school trips, music lessons and activities.
- offers a highly secure payment site
- gives you a history of all the payments you have made
- allows you to create a single account login across all your children that attend a ParentPay school
- shows you all items available for payment relevant to each of your children
- emails a receipt of your payment to the email address you register
- offers you the ability to set automated email/SMS payment reminders.

Pay as you go



ParentPay accounts **must remain in credit at all times** for Little Acorns and school lunches.

How does ParentPay help you?

- gives you the freedom to make payments to school whenever and wherever you like
- stops you having to write cheques or search for cash to send to school
- gives you peace of mind that your payment has been made safely and securely
- helps with budgeting; payments are immediate, there is no waiting for cheques to clear
- payments for many of the larger trips can be made by instalments up to the due date
- you will never need miss a payment, or have insufficient credit, with automated email/SMS alerts
- ParentPay is quick and easy to use.

How does ParentPay help your school?

- reduces the administrative time spent on banking procedures
- keeps accurate records of payments made to every service for every student
- reduces paper 'waste'
- allows for easy and quick refunds to be made back to the Parent Account
- improves communication between the school and parents concerning payments
- offers a more efficient payment collection process, reducing the amount of money held on school premises
- helps us improve school-home communication with its integrated email messaging centre.

How do you get started?

The school office staff will send an activation letter to new parents – these details will contain your activation details to enable you to set up your ParentPay account.

If you have more than one child at a ParentPay school/s you can add them to a single account, providing one login for all children at ParentPay schools.

Payer guidance

https://www.parentpay.com/DOCH/school-support/index.html?page_id=77.html

Please click on the link above where you will find quick 'how to' guides on a number of features such as; how to activate your account, how to pay for items, how to make a withdrawal from your account and how to view transaction history.