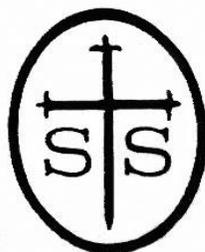


WELCOME TO OXTON ST SAVIOUR'S C.E. (AIDED) PRIMARY SCHOOL

Foundation Stage 2

2020-2021



'Live in Peace with Each Other'



The aim of this booklet is to provide a brief and useful guide to you, as parents, and to enlist your co-operation in helping your child to make the transition from home to school as untroubled and agreeable as possible.

Please note -The guidance within is booklet lists the usual 'starting school format' for all our previous F2 classes. This still stands at present, however, in light of Covid-19 this approach may change and further details will follow in this instance.

Terminology

F2 may also be referred to as 'Reception'

Key Stage 1 (KS1) refers to Year One and Year Two.

Key Stage 2 (KS2) refers to Years Three, Four, Five and Six.



STARTING ARRANGEMENTS

- W/c Monday 7th September - All F2 children start school this week, 9.00 a.m. to 11.30 a.m.
- W/c Monday 14th September - To enable the children to stay for lunch, their hours will be 9.00 a.m. to 1.30 p.m.
- W/c Monday 21st September - **All F2 children become full time** which is in line with all other classes 8.50 a.m. to 3.30 p.m.



SUPERVISION AT THE BEGINNING AND END OF THE SCHOOL DAY

Q: What are the times of the morning and afternoon sessions?

MORNING

From 8.50 a.m. to 11.45 a.m.

AFTERNOON

From 12.45 p.m. to 3.30 p.m.



A: The school assumes responsibility for the children at 8.50 a.m. each morning. Children should remain on the Infant Playground prior to the commencement of the day. No children should be on the play area.

A member of staff will be present at the school gate and other members of staff will be present at the F2 (Reception) and KS1 yard.

The members of staff will indicate to the children that it is time to come into school.

Encourage your child to come into school as quickly as possible in the morning to make parting easier.

Please collect your child from the classroom at the end of the school day.

We take safeguarding very seriously and will only pass your child over when we see you are present. To assist in this, we ask that parents stand to one side of this exit so that we can see who is present to collect their child and also so that there is a clear thoroughfare for the other classes to leave school safely.

If your usual arrangements for collecting your son or daughter change for any reason please let school know in writing.

Should you arrive at school after 9.00 a.m., or if you need to collect your child at an earlier time, please use the pedestrian path via the car park and report to Mrs Ainsworth or Mrs Mulla at the school office.

Please note the car park is potentially dangerous and children should be closely supervised there.

UNIFORM



Q: What uniform should my child wear on the first day of school?

A: All pupils should wear their winter uniform when the Autumn Term starts in September. The summer uniform is required from the start of the Summer term, after Easter. School uniform can be purchased from our Marks & Spencer website or from the Wirral Uniform Centre in Birkenhead.

Our school also support the fantastic work of Wirral FUSS/FUPS. They are a Wirral based charity that provide donation used uniforms for Primary and Secondary school. All items are sorted for quality, minor repairs made, washed, ironed, labelled and stored by our volunteers. Wirral FUSS/FUPS aims to follow the Christian principles of compassion, integrity, kindness and care; demonstrating faith-in-action - God's love for all.

Q: What does my child wear for Physical Education? (P.E.)

A: On P.E. days your child should come to school already dressed in their white t-shirt and blue shorts with a navy blue tracksuit on top. Black slip-on or Velcro fastening pumps/trainers. Parents will be informed which days are P.E. days. On these days we ask that pupils attend school wearing their P.E. kits - by doing so this helps the lesson start on time.

All items of uniform and coats should be labelled with your child's name.

We would appreciate you giving your child some practise in putting on and taking off their school uniform, including socks and shoes.

Q: What is the school uniform?

Autumn & Spring Term

Girls	Boys
<ul style="list-style-type: none"> - White blouse - Grey skirt or pinafore dress or grey straight-legged, classic cut trousers (i.e. not tight fitting, bootlegged or flared) - Royal blue cardigan - Yellow and blue striped tie - White knee length socks or grey tights - Black shoes - Coat with hood 	<ul style="list-style-type: none"> - White shirt - Long or short grey trousers - Royal blue V-necked jumper - Yellow and blue striped tie - Grey socks - Black shoes (with velcro fasteners if possible) - Coat with hood

Summer Term

Girls	Boys
<ul style="list-style-type: none"> - Light blue checked dress - Royal blue cardigan or jumper - White socks - Black shoes 	<ul style="list-style-type: none"> - White polo shirt - Long or short grey trousers - Royal blue jumper - Grey socks / black shoes

LUNCHTIME



Q: What can my child(ren) eat at lunchtime?

A: Each child in the infant department (F2 and KS1) will be offered a free hot meal or a choice of sandwiches and salad. This system is called

universal free school meals. Charges for school meals take effect when your child reaches KS2. If you do not wish your child to have a hot dinner, please provide them with a packed lunch.

Our menus are available to view on our school website and the school calendar (the menu changes week to week on a 3 weekly rota).

ABSENCE FROM SCHOOL

Q: How do I report my child's absence from school?



A: Please inform the school office by telephone between 8.50 a.m. and 9.00 a.m. on the first day of the absence. **The school telephone number is 0151 652 4909.** For safeguarding reasons, we do not accept notification of a pupil's absence by email.

If your child is going to be absent for an appointment (e.g. with the dentist or doctor), please collect an application for Leave of Absence from the school office and return it when completed including copy of the appointment letter/card.

We would appreciate it if appointments could be made out of school hours or towards the end of the school day where possible.

Under no circumstances is a child allowed to leave the school premises unless accompanied by the responsible parent. The child **must** be signed out. On returning to school the parent should accompany the child to the school office and sign back in.

If you change your address or telephone/mobile phone number, please inform the school office as soon as possible.

Q: What procedure do I follow if I want to take my child on holiday during term time?

A: We discourage holidays during term-time. Requests may be considered in **EXCEPTIONAL CIRCUMSTANCES** and leave can only be granted with prior permission from the Headteacher.

Parents do not have an automatic right to leave of absence.

Parents should avoid requesting any leave of absence for their children during the period of national examinations (usually May/June).

Our term dates can be found on the school website under 'key information -> school information'.

SUPPORTING MY CHILD



Q: How can I help my child at home?

A: In order to inform you more fully about the work your child will be doing during the academic year a 'Learning Links' meeting is held at the beginning of the Autumn term to which you are invited.

By attending this meeting you will be able to support and encourage your child's learning at home.

A 'Curriculum Information Booklet' is also distributed at this meeting and is posted on our website 'curriculum provisions' at the beginning of the spring and summer terms. This information informs parents about the work their child will be doing during the forthcoming term.

SCHOOL WEBSITE

www.oxtonstsavioursschool.com



Detailed information about your child's school day and the subjects that they are studying together with national expectations of progress is included within a 'curriculum booklet' each term. These booklets can be located in the 'Curriculum Provision' section of the school website.

There is a Reception tab on the school website and gallery page. All school letters that are distributed in school and via email are always uploaded onto the letters section of the website.

GENERAL PARENTAL CONCERNS

Q: When can I speak to my child's teacher?

A: If you have an urgent problem please contact the school office where a message can be passed to the class teacher, otherwise you may contact the office and arrange a mutually convenient time to meet with your child's teacher.

There are 'parent evenings' during the school year which you will be notified about in good time.

In addition to this, F2 (Reception) teachers hold 'pop in' sessions during which you are invited, with your child, to come in and share the record of their learning journey together. Again you will be advised of these dates.

Q: Is my child allowed to go to the toilet as and when necessary?

A: Yes. There is a washroom located within the F2 classroom which is freely accessible to the children.



Children are encouraged to go to the toilet at playtimes and lunchtimes and are reminded of the importance of washing their hands and flushing the toilet.

It is taken for granted that your child is toilet trained and knows the importance of washing their hands after using the toilet.

Q: May I provide a snack for my child to eat during morning break?



A: Yes, but not sweets or chocolate. Fruit is acceptable as it is part of our healthy eating policy. A piece of fruit is provided every day for all F2 and KS1 children.

We also have a tuck shop, which is run by Year Six, selling raisins, seeds, fruit bars etc. The average cost of an item is 50p.

Please provide your child with a purse or an envelope, if you would like them to purchase something from the tuck shop.

Children may bring a drink of water in a plastic container and we strongly recommend that they drink plenty of water during the school day. Free milk is available for children under five and for sale to F2 children over five. Please visit www.coolmilk.com to sign up. *Cool Milk T&Cs and further information can be found on our school website.*

We are happy to refill water bottles, provided from home, during the course of the school day.

HEALTH AND SAFETY

We discourage pupils and younger siblings from playing on the play area before and after school.

We take a pride in our school grounds and ask that no children are allowed to play on the grassy banks or flower beds.



We would prefer the children not to wear watches at this early stage. However, once they show signs of being able to tell the time and can deal with a watch competently, they may do so.

Children are not allowed to wear jewellery in school as it can restrict their physical activities and cause injuries in certain instances. This also applies to particular types of hair accessories worn by girls, such as bobbles or slides with raised surfaces.

If hair ribbons are worn they should co-ordinate with school colours, i.e. white, royal blue or gold.

Children with long hair should have it tied up for school.



Children with pierced ears should wear stud type earrings only and these should be removed or covered with a plaster on P.E. days.

Visits are made by the school nurse to give talks to the children and to check their vision, hearing, height and weight. She will also talk to them about the importance of hand washing and flushing the toilet. When your child is to undergo a medical by the school nurse you will be informed well in advance.



Please note: *If your child suffers from asthma or severe allergies and it is necessary for them to have an inhaler/epipen in school then please notify the class teacher and fill in the appropriate medical forms. This information must be stated in your data collection form.*

If your child has been prescribed a course of medication from your doctor (such as antibiotics) we would, for safety reasons, prefer him/her to be given the medicine at home and not to bring it into school.

If, however, medicine is to be administered in school a medical administration form must be completed and arranged with Mrs Ainsworth or Mrs Mulla in the school office. Only prescribed medicines can be administered to children.

SAFEGUARDING



Our school is fully committed to the safeguarding of children in our care. All members of staff have up-to-date safeguarding training. The school's nominated Child Protection Office is Mr Ramsden (Headteacher). In his absence, Miss Shaw (Deputy Head) assumes responsibility.

OUR SCHOOL FAMILY



Your child is now part of the Oxton St Saviour's family and will be nurtured and cared for at all times.



"Love the Lord your God with all your heart, with all your soul, with all your mind and with all your strength and love your neighbour as yourself"

Mark 12:30-31

This, the greatest commandment, inspires our community to grow together in Christ our Saviour, to love and serve one another, to reach out in witness to our neighbours, live in peace with one another and promote life in all its fullness.